

Covid 19 Risk Assessment for in hall training

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
Getting or spreading coronavirus by attending classes	Instructors Clients Community	<ul style="list-style-type: none"> ✦ All registration, payment and paperwork completed online ✦ No-one to attend if symptomatic ✦ Taking temperature on arrival ✦ Keeping a register of attendees for test and trace 		Instructors	
Getting or spreading coronavirus by not maintaining social distancing	Instructors Clients	<ul style="list-style-type: none"> ✦ Seating arranged at 2m distance ✦ Classes planned to keep 2m distance ✦ Instructors use voice amplifiers to avoid shouting ✦ Entry and exit managed 	Review any issues after each session and implement further controls if necessary	Instructors	
Getting or spreading coronavirus in high traffic areas	Instructors Clients	<ul style="list-style-type: none"> ✦ Clients to stay in or by vehicles until called ✦ Clients sent to entrance one by one and seated before next one enters ✦ Instructor opens doors and cleans door handles after use ✦ Clients exit one by one, managed by instructor ✦ Clients to go straight to vehicles, managed by another instructor 	Review any issues after each session and implement further controls if necessary	Instructors	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?
Getting or spreading coronavirus by touching equipment or animals	Instructors Clients	<ul style="list-style-type: none"> ✦ Clients bring own equipment, wipes and hand sanitiser ✦ Instructors use their own hand sanitiser ✦ Clients advised not to touch other people's equipment or dogs ✦ Instructors will not touch client's equipment or dogs ✦ Process in place for equipment sales ✦ Process in place for mop usage 	Review any issues after each session and implement further controls if necessary	Instructors	
Getting or spreading coronavirus by not cleaning surfaces and equipment	Instructors Clients	<ul style="list-style-type: none"> ✦ Only one toilet in use with cleaning instructions ✦ Hall and surfaces cleaned before classes begin ✦ 15 minutes between classes for cleaning ✦ Door handles, surfaces, chairs, floor around chairs and toilet cleaned between classes ✦ Hall and surfaces to be thoroughly cleaned after the last class ✦ All handles and switches to be cleaned as we leave. 	Review any issues after each session and implement further controls if necessary	Instructors	